

## **UNI WALL APS HOLDINGS BERHAD**

(Registration No. 201801007506 (1269520-X)) (Incorporated in Malaysia)

# ADMINISTRATIVE GUIDES FOR THE SHAREHOLDERS OF UNI WALL APS HOLDINGS BERHAD ON THE FIFTH ANNUAL GENERAL MEETING ("5<sup>TH</sup> AGM")

Date : Wednesday, 13 December 2023

**Time** : 2.30 p.m.

Broadcast Venue : Meeting Room, 15, Jalan Kesuma 2/3, Bandar Tasik Kesuma, 43700 Semenyih, Selangor

For safety reasons, shareholders will not be allowed to attend the 5<sup>th</sup> AGM in person at the broadcast venue on the day of the meeting. Participation of the shareholders/proxy(ies) at the 5<sup>th</sup> AGM shall be strictly by way of Zoom only.

For the purpose of determining a member who shall be entitled to attend the 5<sup>th</sup> AGM, the Company shall request from Bursa Malaysia Depository Sdn Bhd a copy of the Record of Depositors ("ROD") as at 5 December 2023. Only a depositor/shareholder whose name appears on the ROD as at 5 December 2023 shall be entitled to attend the 5<sup>th</sup> AGM or to appoint proxy(ies) to attend and/or vote on his/her behalf.

#### PROCEDURES TO PARTICIPATE IN THE VIRTUAL MEETING

As shareholders/proxy(ies) are not allowed to attend the 5<sup>th</sup> AGM in person at the broadcast venue on the day of the meeting, all the shareholders/proxy(ies) who wish to attend the 5<sup>th</sup> AGM are required register and follow the procedures as summarised below:

- Shareholders/proxy(ies) without Zoom account are required to register a Zoom account with their email address at <a href="https://zoom.us/freesignup/">https://zoom.us/freesignup/</a>. The email address used for registration of Zoom account needs to be activated via Zoom account activation email. IMPORTANT Only the said activated email address will be used to register and attend the 5th AGM.
- 2. For registration purpose, the shareholders/proxy(ies) are required to access the link provided below and register with your **full name** as per NRIC (for Malaysian) or Passport (for Foreigner) at least 48 hours before the 5<sup>th</sup> AGM or any adjournment thereof:

https://us06web.zoom.us/meeting/register/tZ0rcOyrrT4iHtHpZJKIs0vZGKHtC\_ntseQc

3. The shareholders/proxy(ies) will receive a confirmation email with the necessary details for the 5<sup>th</sup> AGM upon admin verification of their information based on the final Record of Depositors (ROD) dated 5 December 2023.

### FOR PROXY(IES)/CORPORATE SHAREHOLDERS/NOMINEES ACCOUNTS

As the 5<sup>th</sup> AGM will be conducted virtually, members who are unable to participate in this 5<sup>th</sup> AGM may appoint proxy(ies) or the Chairman of the meeting as their proxy and indicate the voting instructions in the proxy form.

The proxy form has to be submitted to the Company's Registered Office at B-21-1, Level 21, Tower B, Northpoint Mid Valley City, No. 1, Medan Syed Putra Utara, 59200 Kuala Lumpur or email to <a href="mailto:admin@aldpro.com.my">admin@aldpro.com.my</a> not less than forty-eight (48) hours before the time fixed for holding the meeting or any adjournment thereof.

### **ENQUIRY**

For further enquiries, kindly contact the Company's Share Registrar at 03-9770 2200.

#### BASIC REQUIREMENTS FOR PARTICIPATION IN THE 5<sup>TH</sup> AGM VIA ZOOM

1. A smartphone, computer or laptop which has a speaker, a microphone and a webcam.